

## Payment Policy

**New Student Registration Fees:** \$30 for individual; \$50 for families

### **Private Lesson Purchases:**

- Lessons will be offered in **monthly** packages.
- Lesson payments are due by the 28<sup>th</sup> of each month prior to lessons being given. For example, October lesson payments are due by September 28<sup>th</sup>; November lesson payments are due October 28<sup>th</sup>... etc...
- The number of lessons billed is based solely on the number of lessons for your given day in the next month. (ex. If your lesson day is Monday and there are four Mondays in the month, you will be billed for four lessons...etc...).
- Lessons are prorated for new students according to their start date. Below please find a payment reference chart that lists the number of lesson days per month for 2020-2021.

2020-2021	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September	4	3	5	5	4	4	5
October	4	4	4	4	5	5	5
November	5	5	4	4	3	3	4
December	2	2	3	3	3	3	3
January	5	4	4	4	4	4	4
February	4	4	4	4	4	4	4
March	4	5	5	5	4	4	4
April	3	4	4	4	5	5	4
May	5	4	4	4	4	4	4
June	4	4	5	5	4	4	4
July	3	4	4	4	5	5	5
August	4	4	4	3	3	3	3

- Closing Dates:
  - 2020:
    - Labor Day: September 7<sup>th</sup>
    - Thanksgiving: November 26<sup>th</sup> and 27<sup>th</sup>
    - Christmas: December 20<sup>th</sup>, 2020 – January 2<sup>nd</sup>, 2021
  - 2021:
    - Easter: April 4<sup>th</sup>
    - Memorial Day: May 31<sup>st</sup>

- Independence Day: July 4<sup>th</sup>
- Summer Break: August 1<sup>st</sup> – 7<sup>th</sup>
- Check out our Facebook, Twitter and Instagram for early closings and schedule changes due to unforeseen circumstances.

**Private Lesson Purchases by Semester:**

- If a student registers for a semester, he/she will be billed for the exact amount of classes active during the semester of interest.
- A **10% discount** is offered to those who purchase for an entire semester. There is no refund for semester purchases.
- The timeframe for registering for a full semester will correspond with the FBISD school calendar:  
**Fall Semester:** Registration Open during the month September (Sept. 1-30)  
**Winter Semester:** Registration Open during the month of January (Jan. 1-31)  
**Summer Semester:** Registration Open during the month of May (May 1-31)

**Cancellation and Make-up Policies:**

- Cancellation of a lesson must be made AT LEAST 24 hours prior to the scheduled lesson in order to receive a make-up lesson.

**\*\*\*\*Same day cancellations and last minute cancellations will result in a required full payment of the missed lesson. Make-up lessons are NOT guaranteed.\*\*\*\***

- Make-up classes – In order to guarantee make-up lessons for all students who cancel in a timely manner (see above), we are offering group make-up lessons. Our instructors do not have availability in their schedules to provide private make-up sessions. Each instrument will have available group make-up classes held at least once a month and on a weekend that coincides with the main instructor’s availability.
- Sign-ups will be available at the front desk. There will be a limit of 6 students per make-up class. Even if you miss one lesson, Century Fine Arts allows the students to sign up for as many make-up classes as space allows. These classes will be structured as master classes and each student will be able to work on his/her pieces and exercises.
- In the event of an instructor’s absence, Century Fine Arts reserves the right to provide a qualified substitute or schedule a timely private make-up session for lessons missed.